

September 16, 2009

MEMORANDUM

To: Mr. Castor Chasten
From: Eugene Melanson
Subject: Project Description and Scope of Work Narrative

825 Duke Street
Rockville, MD 20850

I am the sole owner and resident of the above residence in the community of College Gardens. I am applying for a Special Exception Permit for an Accessory apartment. The Accessory apartment will be contained completely in the same building listed above (my residence). The address listed above is a single unit detached dwelling. The Accessory apartment will contain a full kitchen, with range, microwave, refrigerator, dish washer, disposal, storage space for food, eating area, one bedroom for sleeping, a full bathroom and a family room. I will have only one Accessory apartment and will **not** have any other rental residential use, boarding house or rooms for rent and will **not** contain any major home business enterprise.

I occupy and reside in the above address as the owner 12 months per year. The dwelling and Accessory apartment both comply with all current standards, including off street parking requirements. My driveway has enough room for two additional vehicles. The Accessory apartment does have a separate entrance in the rear of the dwelling and is not visible from the front of the dwelling, thus preserving the appearance of a single unit detached dwelling. The Accessory apartment will have the same street address as the main dwelling.

I plan on renting the unit to a single person.

Please do not hesitate to contact me with any questions or concerns on my cell (202) 359-1107.

Thank you,



Eugene Melanson